

**WARMINSTER MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
June 7, 2021**

A meeting of the Warminster Municipal Authority Board of Directors was held on Monday, June 7, 2021, at the Warminster Authority Building, Warminster, Pennsylvania. The meeting was called to order at 5:30 p.m. by Chairman Bailey with a Pledge of Allegiance. A quorum was established.

BOARD MEMBERS PRESENT: David G. Bailey, Chairman
Frank Feinberg, Vice Chairman
Bill Rinier, Secretary
Ken Hayes, Treasurer
Beryl Drexler, Assistant Secretary/Treasurer

CONSULTANTS PRESENT:
WATER & SEWER Robert H. Nemeroff, Esq.
Joseph J. Nolan, P.E., CKS Engineers, Inc.
STORMWATWER Vanessa Nedrick, P.E., Remington & Vernick

STAFF PRESENT: Timothy D. Hagey, General Manager
Laura Hucklebridge, Finance Director
Daulton George, Assistant Manager
Barbara A. Zielinski, Administration

VISITORS: None.

APPROVAL OF MEETING MINUTES – May 10, 2021:

A motion was made by Mr. Rinier to approve the meeting minutes of May 7, 2021; seconded by Mr. Hayes and carried by a vote of 5-0.

APPROVAL OF BILL LIST:

After review, a motion was made by Mr. Hayes to approve list of bills for June 7, 2021, in the amount of \$3,569,321.01, which includes the interim bill list paid on May 25, 2021, in the amount of \$1,753,643.90; seconded by Mr. Rinier and carried by a vote of 5-0.

FINANCIALS:

Mrs. Hucklebridge presented for review for period ending May 31, 2021, the statement of bank balances, revenue and expenses; cash balance summary; income statement budget vs. actual; grant funding income statement, government grants; grant funding income statement, other grants; projects: and total projects by department.

OLD BUSINESS:

Well 26 – Mr. Hagey reported that Well 26 continues to stay remarkably stable. Also, the DEP has issued permits to operate Wells 2 and 13 with anion exchange (resin).

Meter Replacement Program – Mr. Hagey reported that additional antennas are needed for improved signal readings, and we may need zoning relief.

ANG (Air National Guard) Stormwater – Mr. Hagey reported that the basin work has been completed including the inlet structure.

MIRIA Grant – Mr. Hagey reported that on May 14, 2021, we submitted our application for the next funding cycle. The ratification of Resolution No. 21-3 R will be handled under new business.

Stormwater Management – Mr. George reported that the Authority has taken responsibility for mowing and maintenance of the basins, and has completed 14 emergency repairs, including 9 complete replacements and 4 inlet repairs. Also, the Watershed Restoration and Protection Grant (WRPP) was submitted on May 28, 2021.

2020 Water System Improvements, Contract No. 20-2 – Mr. Hagey reported that the contractor, Almeda & Hudak, is working on Davisville Road, the final portion of the contract.

Water System Improvement, Contract No. 20-3 – Mr. Hagey reported that the contractor, Anrich Inc., has two crews currently working. One crew is working on water main installation on County Line Road between Delmont Avenue and Valley Road, and a second crew is continuing work on Mearns Road.

Hartsville Water Main Installation, Phase I – Mr. Hagey reported that the contractor completed Phase I. Connections from the meter pit to the house will follow for those homeowners wishing to connect. Final trench restoration is complete and lawn restoration will follow.

Hartsville Water Main Installation, Phase II – Mr. Hagey reported that the contractor, Anrich, has completed water main, water services, and fire hydrant installations.

Active Construction Projects – Mr. Hagey reported that the Aldi and Chase Bank project at 260 E. Street Road is moving forward, all the lots for Dautcher Farm are sold, and the water and sewer installation is complete for the warehouse project at 350 Ivyland Road.

NEW BUSINESS:

Resolution No. 21-5, Tapping Fees – Mr. Nolan presented for adoption the resolution approving tapping fees for 2021. The proposed water tapping fee is \$24.83 per gallon, and the proposed sewer tapping fee is \$19.78 per gallon.

A motion was made by Mr. Hayes to adopt Resolution No. 21-5, Tapping Fees, as presented; seconded by Mr. Feinberg and carried by a vote of 5-0.

Resolution No. 21-3 R – Mr. Hagey presented for ratification Resolution No. 21-3 R, to revise Resolution No. 21-3, previously adopted by the Board, as a result of a reduction in the amount of reimbursement funds requested from the MIRIA from \$10 million to \$6 million, as well as a reduction in the amount of Local Effort Funds from \$2 million to \$1.2 million to be contributed to the MIRIA. These revisions were the result of negotiations with the MIRIA which anticipates a reduction in available tax revenue for 2022, as a means of ensuring an equitable distribution among all MIRIA recipients.

A motion was made by Mr. Rinier to ratify Resolution No. 21-3 R; seconded by Mr. Feinberg and carried by a vote of 5-0.

SCADA Proposal, Allied Control Services, Inc., (ACS) – Mr. Hagey presented for discussion the proposal for the Water Department SCADA system.

COMMENTS:

Mr. Hagey reported that on May 25, 2021, tapping fees were received for the Aldi Food Store and Chase Bank, located at 260 E. Street Road. The water tapping fee of \$9,408 and sewer tapping fee of \$7,460 totaled \$16,868 for both buildings.

Ms. Nedrick reported that the Commonwealth Financing Authority (CFA) is actively reviewing the WRPP grant submittal. Also, Remington & Vernick (R&V) will provide field work to address the mapping comments from the DEP on the pollution reduction plan submitted by Gilmore & Associates, the Township engineer, after which, the submission of the pollution reduction plan for our MS4 permit will be sent to the DEP.

Mr. Nolan reviewed his report which includes the ongoing design of new water main contracts, a PFOS/PFOA feasibility study for potential treatment improvements on Well 9, the design phase of adding chlorine booster capabilities to Well 7, and also Paving Contract No. 21-6 currently out to bid with a bid opening date of June 16, 2021.

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Mr. Hayes commented favorably on the presentation regarding the Authority given by Mr. Hagey and Mr. George at the Board of Supervisors meeting on March 4, 2021.

6:25 p.m. – The Board Members recessed to an executive session to discuss several real estate matters, and a personnel matter.

6:58 p.m. – Public meeting resumed.

A motion was made by Mr. Feinberg to approve the General Manager's performance evaluation with a \$20,000 bonus; seconded by Mr. Hayes and carried by a vote of 5-0.

ADJOURNMENT:

There being no further business to come before the Board, a motion to adjourn was made by Mr. Rinier.

7:02 p.m. - Meeting adjourned.

Respectfully submitted,



Bill Rinier
Secretary